

# Programs

Designed for ResponsibleSolutions™/MC



## HEALTHY HIGH PERFORMANCE CLEANING

Healthy High Performance Cleaning (HHPC) provides the pathway and best practices to clean and maintain sustainable buildings. It goes beyond traditional cleaning for appearance sake only. It provides sound strategy, practices and guidelines to clean for health, safety and environment. HHPC incorporates leading third-party environmental certification guidelines and was developed in consultation with The Ashkin Group and Green Seal.

### BROAD FACILITY APPLICATION

If your facility has entryways, hard floor, carpet, restrooms and requires dusting and dust mopping, HHPC is for you.

### YOUR WRITTEN PLAN FOR GREEN CLEANING

HHPC provides thought-provoking tips, strategies and guidelines that place health, safety and environment to the forefront.

## ENVIRONMENTALLY PREFERABLE PURCHASING GUIDELINES

Within the HHPC manual you will find widely accepted environmentally preferable purchasing guidelines to help you formalize your requests for chemicals, janitorial paper and liners, tools and equipment.

## ON-THE-JOB TRAINING TOOLS

HHPC comes complete with a CD containing printable and downloadable versions of posters, job-performance checklists and procedures all designed to help train your staff and communicate the most critical components of HHPC.

## HELPS EARN LEED CERTIFICATION

HHPC draws upon our own experience from having earned LEED® Certification from the U.S. Green Building Council at our Global Headquarters. By combining our LEED experience with HHPC, our products and our distributors' portfolio of environmentally preferable products, we can help you earn credit toward LEED EB certification.

Sustainable Sites		
Credit	Title	Point Potential
1.1, 1.2	Green Site & Building Exterior Maintenance	1 to 2
Materials and Resources		
4.1, 4.2, 4.3	Sustainable Cleaning Products and Materials	1 to 3
5.1, 5.2, 5.3	Occupant Recycling	1 to 3
Indoor Environmental Quality		
10.1	Indoor Particulate, Chemicals & Pollutant Source Control – <i>Entryways</i>	1
10.2	Green Cleaning – <i>Isolation of Janitorial Closets</i>	1
10.3	Green Cleaning – <i>Low Environmental Impact Cleaning Policy</i>	1
10.4, 10.5	Green Cleaning – <i>Low Environmental Impact Pest Management Policy</i>	1 to 2
10.6	Indoor Particulate, Chemical & Pollutant Source Control – <i>Low Environmental Impact Cleaning Equipment Policy</i>	1

# Healthy High Performance Cleaning

## SIX STEPS TO IMPLEMENTATION

In order to maximize the benefits of HHPC we recommend following these six steps. HHPC goes beyond appearance to maximize health and safety of cleaning crews, occupants and the environment inside and out. There is a lot at stake and these six steps take you from setting reasonable objectives with milestones, to creating organizational awareness and participation, to instill ongoing improvement.

### STEP 1

#### Assemble Team

- Gather stakeholders
- Set objectives
- Agree on milestones
- Select pilot project



### STEP 2

#### Benchmark Facility

- Survey chemicals, tools and equipment
- Assess current operating procedures
- Facility survey



### STEP 3

#### Build Consensus Among Cleaning & Maintenance Managers

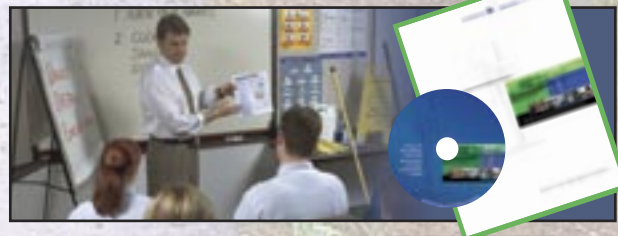
- Create awareness
- Provide perspective
- Team building
- Professional growth opportunity



### STEP 4

#### Train Cleaning Team

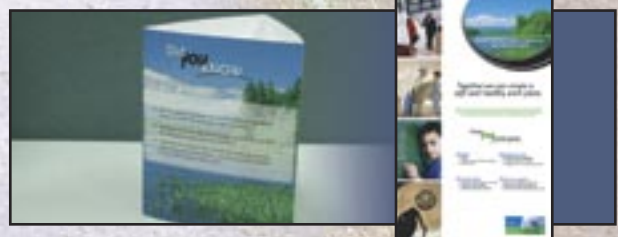
- Chemical conversion
- Tools and equipment conversion
- Personal health and safety benefits



### STEP 5

#### Promote and Market

- Internal promotion and awareness
  - Employees, tenants, visitors
- External promotion and awareness
  - Community, customers, investors



### STEP 6

#### Continuous Improvement

- Survey employees, tenants
- Adjust strategy

